

# The Annual Quality Assurance Report (AQAR) of the IQAC

## 2017-2018

### SADIYA COLLEGE, SADIYA, ASSAM

#### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

SADIYA COLLEGE

1.2 Address Line 1

CHAPAKHOWA

Address Line 2

CHAPAKHOWA

City/Town

TINSUKIA

State

ASSAM

Pin Code

786157

Institution e-mail address

sadiyacollegeprincipal@gmail.com

Contact Nos.

9435410837

Name of the Head of the Institution:

Dr. Haragobinda Borkakoty

Tel. No. with STD Code:

03756 - 244122

Mobile:

+919435410837

Name of the IQAC Co-ordinator:

Dr. Karunakar Panda

Mobile:

+919706754176

IQAC e-mail address:

iqacsadiyacollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879):

ASCOGN12658

1.4 NAAC Executive Committee No. & Date:

*EC/38/146 dated 02/02/2006*

1.5 Website address:

www.sadiyacollege.org.in

Web-link of the AQAR:

[www.sadiyacollege.org.in/aqar](http://www.sadiyacollege.org.in/aqar)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	61.50	2006	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

19/03/2007

**1.8 AQAR for the year (for example 2010-11)**

2017-18

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR 2014-2015 submitted to NAAC on 31.12.2018
- ii. AQAR 2015-2016 submitted to NAAC on 31.12.2018
- iii. AQAR 2016-2017 submitted to NAAC on 31.12.2018
- iv. AQAR 2017-2018 submitted to NAAC on 31.12.2018

**1.10 Institutional Status**

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management   
Others (Specify)

- BPP and BA courses under KKHSOU, Guwahati, Assam.
- D.El.Ed. courses under KKHSOU, Guwahati, Assam.

1.12 Name of the Affiliating University (*for the Colleges*)

Dibrugarh University, Dibrugarh,  
Assam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/> NO		
University with Potential for Excellence	<input type="checkbox"/> NO	UGC-CPE	<input type="checkbox"/> NO
DST Star Scheme	<input type="checkbox"/> NO	UGC-CE	<input type="checkbox"/> NO
UGC-Special Assistance Programme	<input type="checkbox"/> NO	DST-FIST	<input type="checkbox"/> NO
UGC-Innovative PG programmes	<input type="checkbox"/> NO	Any other ( <i>Specify</i> )	<input type="checkbox"/> Nil
UGC-COP Programmes	<input type="checkbox"/> NIL		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="09"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="04"/>	Students	<input type="text"/>
Alumni	<input type="text" value="01"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="Nil"/>	International	<input type="text" value="Nil"/>	National	<input type="text" value="Nil"/>	State	<input type="text" value="Nil"/>	Institution Level	<input type="text" value="Nil"/>
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(ii) Themes

#### 2.14 Significant Activities and contributions made by IQAC

The IQAC has taken significant steps towards quality enhancement and development of the college. These are enumerated as: -

The IQAC takes steps for opening of the college canteen on 28-05-2018  
Swadesh Darshan course is introduced in the college.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is as follows:

Plan Action	Achievements
i. To organize Health Awareness Programme on 17 <sup>th</sup> August 2017	i. Health Awareness Programme is organized on 17 <sup>th</sup> August 2017
ii. To Make Academic and Administrative Audit Regularly	ii. Academic and Administrative Audit is done
iii. To make recreation centre for the students	iii. Steps are taken for students' recreation
iv. To give more stress on games and sports. And filed developmental work should be made for the said purpose.	iv. Steps are taken for game and sports for field development works are done
v. To request the college authority for opening of Science Stream in the College	v. Opening of Science Stream is under process.
vi. To give a memorandum the Hon'ble Minister, Education and Finance, Govt. of Assam, Dispur for opening of Science Stream with other demands as regards to development of the College	vi. The Hon'ble Education Minister, Govt. of Assam visited the College on 04/10/2017 and a memorandum is given to him. He declared opening of Science Stream in the Public meeting held in the College premises.
vii. To enplant Medicinal Plants in the College Campus.	vii. Some Medicinal Plants are enplanted in the College Campus.
viii. To obtain recognition of HS Commerce Stream	viii. Recognition of HS Commerce Stream is under process
ix. To complete the College Canteen building at the earliest	ix. The College Canteen is functional on 28/08/2018 and made open for the students.
x. To use modern methodology for farming and fishery	x. Modern methodology is used for farming and fishery. Fund is generated for the College.
xi. To utilize the IQAC fund released by UGC as per UGC guidelines.	xi. Some amount of IQAC fund is utilised.
xii. To organize a workshop on sericulture involving students and Alumni	xii. Steps are taken but not materialized
xiii. To organize a Seminar on Tourism which will encourage the students in present context	xiii. Initiatives are taken to organize in the next session
xiv. To request Union Bank authority for installation of ATM in the College Campus.	xiv. Installation of ATM in the College Campus is under process.
xv. To open Science Stream in the College from next academic session.	xv. Initiatives are taken to open in the next session.
xvi. To open Swadesh Darshan Course for HS Classes	xvi. Swadesh Darshan Course is introduced
xvii. To organize International Day of Yoga 2018 on 21/06/2018	xvii. International Day of Yoga is organized on 21/06/2018

2.16 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

The IQAC meeting held on 29-11-2018 and Sadiya College Governing Body meeting held on 31-12-2018 accepted the AQAR 2014-15 as per revised guideline with effective from 01-01-2014

**Part – B**  
**Criterion – I**  
**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	-	-
Others				
<b>Total</b>	03	-	-	-
Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: Core /Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	-



1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Provided an analysis of the feedback in the Annexure- II (see page – 33)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Dibrugarh University designs and revises the curriculum

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

### Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	08	12	-	-

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	-	10	02	-	-	-	-	17	02

2.4 No. of Guest and Visiting faculty and Temporary faculty 0 06 06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	0	07
Presented papers	01	0	0
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Students are encouraged to acquire computer knowledge. Frequent class tests are conducted and assignments are given to the students

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No, University system is followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

83%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	226		07	44	73	54.87%
BSc						
BCom	28		01	05	06	42.86%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The following measures are taken by IQAC:

- i. IQAC keeps class monitors on preparation of routine, academic calendar, conducting of unit test, session exam. The HODS monitors the classes taken by teachers .

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short term Courses)	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	2	0	05
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The faculty members have been encouraged to participate in national and international seminars and publish books, and articles
- The IQAC encourages faculty members to procure Major and Minor
- The IQAC felicitates the teachers who obtains M.Phil., Ph.D. degrees.
- The IQAC encourages faculty members to take up small projects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="02"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="02"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college students participated in Swachha Bharat Abhijan in Paikasta. Balasore, Odisha while they were on study tour.
- The saplings are planted in the college campus.
- Organic farming encouraged among the alumni and the students.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 Bisha 4 Katha 15 Lessa	Nil	College Fund	
Class rooms	18	03		21
Laboratories				
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		Water Tank pure drinking water plane (from P.K. Market cave technology)	1,33,000 1,15,000	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	10	From Compu Service 6Nos Laptop full set	2,59,680	

#### 4.2 Computerization of administration and library

Internet access is provided in the library and the IQAC room.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	<b>2,629</b>	5,32,764.00	840	1,91,221.00	3,469	7,23,985.00
Reference Books	<b>1,295</b>	7,67,440.00	427	2,21,980.00	1,722	9,89,420.00
e-Books						
Journals	17	23,304.00	08	12,250.00	25	35,554.00
e-Journals						
Digital Database						
CD & Video						
Others (Magazine)						



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	22	01			01		
Added	10						07	03
Total	64	22	01			01	07	03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Computer training is provided to the Teaching and Non-Teaching Staff of the College
- Internet access is provided to the College Staff
- Internet access is provided in the library and the IQAC room.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	2.59 lakh
ii) Campus Infrastructure and facilities	0.45
iii) Equipments	0.16
iv) Others	0.50
<b>Total :</b>	<b>3.70</b>



**Criterion – V**  
**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students are informed in freshman social function about their support services. The awareness about student support services has also been enhanced through the college prospectus, notice board and website.

5.2 Efforts made by the institution for tracking the progression

- The College keeps records of all internal and end-semester examination through examination cell in collaboration with IQAC
- It keeps contact with Alumni
- It provides the students with some new facilities to the students for development of co-curricular activities.

5.3 (a) Total Number of students

UG	PG	PhD	Others
Arts-124 Com.-12	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	114	47%		22	54.4%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
23	07	27	112	Nil	169	16	03	22	95	Nil	136

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The does not provide systematic coaching for competitive examination. Students are advised to avail the library facility for their preparations free of cost.

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The college has career guideline and counseling cell which provides guideline to the students by organizing workshops and seminars time to time.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Gender Sensitisation cell and women cell organizes programmes related to gender issues

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	41	41,000/-
Financial support from government		
Financial support from other sources (DCTU)	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students Nil

5.13 Major grievances of students (if any) redressed:  
Students grievances are redressed time to time

## **Criterion – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Our Vision:**

The College has a vision of imparting quality education It has a vision to create holistic atmosphere for the students to cater to the demands of the global world. It has a vision to enable each and every student to be complete men and women in every sense of term.

**Our Mission:**

- a. Taking advancement of learning through out the area.
- b. Imparting Higher Secondary Education and Degree Education to students.
- c. Supporting students in receiving education by supplying prescribed books & books on various branches of knowledges in different languages thought the system of college library.
- d. To make the students good citizen through physical excrise by providing alround sports facilities.
- e. To make efficient for taking part in the defence of the motherland by imparting N.C.C. & N.S.S. educations.
- f. To encourage the students in social and cultural co-operation by means of cultural exchange and practice.
- g. To encourage the students for taking part in social welfare activities.
- h. To play principal role in imparting women education and adult education.
- i. To involve students in activities like social forestry and social plantation with a view to implementing a balance environment.

6.2 Does the Institution has a management Information System

Notice Board, Group SMS are the Common information systems Notice are circulated among teaching and non-teaching staff as and when required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

The curriculum is designed by Dibrugarh University.

### 6.3.2 Teaching and Learning:

- Routine is prepared at the beginning of the session.
- Free Internet access provided to teachers.
- The college provides active support to the Depts. For organizing study tours, group discussion, exchange programmes, as supplementary activities to the syllabi.
- Necessary and up to date teaching materials are provided for continuous improvement of teaching learning activities.

### 6.3.3 Examination and Evaluation:

The examination committee conducts the Internal and sessional examinations as per University guideline.

The semester examination are held as per the schedule of Dibrugarh University the evaluated scripts are shown to the students for verification

### 6.3.4 Research and Development:

The college has a congenial atmosphere for research work. The college encourages the teachers to procure minor research projects. Teachers are encouraged to attend Nation/International Seminars/ workshop/conference etc.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation:

During this session 3469 text books, 1722 reference books 25 journals and other periodicals have enriched in the our library. Some initiatives are taken for ICT and physical Infrastructure



6.3.6 Human Resource Management:

The IQAC keeps close contact with departments office, library and assess the man power. It also monitors academic activities. The principal holds meeting regularly with the HoDs, all teaching and non-teaching staff for the upliftment of the academic atmosphere of the college.

6.3.7 Faculty and Staff recruitment:

The permanent vacancies are filled as per Government rules and regulations after following the due process of advertisement. Roster system is strictly followed. Recruitment of both teaching and non-teaching (temporary) are done by the college administration as and when required after procuring required approval of the Governing Body.

6.3.8 Industry Interaction / Collaboration:

Some students visit the neighbouring industries with teachers time to time.

6.3.9 Admission of Students:

The institution takes steps for wide publicity for admission through notices, prospectus and website etc. admission procedures are followed during the academic session by the admission committee.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Nil

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	No	Yes	Principal IQAC
Administrative	Yes	No	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The curriculum/examination reforms were revised and update by the University time to time the college has been running with semester system as per university revised curriculum.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Dibrugarh University has only academic control over its affiliated colleges without financial control. So, it cannot promote autonomy to constituent colleges.

6.11 Activities and support from the Alumni Association

Many Alumni help in organizing different sports and cultural activities. Alumni also help the college by giving valuable suggestions as and when required.

6.12 Activities and support from the Parent – Teacher Association

Three guardian members of the Governing Body always help in developmental works. Parents give their valuable suggestion time to time. They also participate in the programmes organized by the college authority.

6.13 Development programmes for support staff

The college extends all possible support to teaching staff for their career enhancement. The non-teaching staff are also deputed to attend different training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus development committee and medicinal plant committee undertake plantation drive programme in the college campus in order to make the college eco-friendly and green. The N.S.S. takes active participation in plantation drive programme. The college campus has been declared as “No plastic Zone” by the college authority.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a. International Day of Yoga 2018 is observed on 21/06/2018.
- b. Swadesh Darshan course is introduced
- c. Academic and Administrative Audit is done.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year. The college has achieved in materializing its plan of works which have been mentioned.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Introduction of Swadesh Darshan Course  
Opening of College Canteen for the students  
Academic and Administrative Audit is done.

7.4 Contribution to environmental awareness / protection

The world Environment Day was observed. The saplings have been collected from Forest Deptt. Govt. of Assam and planted in the college campus. Awareness camps are organized on their Environmental issues.  
The college gives importance on organic farming in the college campus.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has clear vision and mission. Learning atmosphere is conducive for creativity. The admission process is transparent. The N.S.S. Unit is very active. The drop-out rate is still high despite all efforts made. Sri K. C. Phukan retired principal, did not hand over important college documents at the time retirement. The college authority has taken several steps to collect the document but in vain. It entails a lot of problem. The college is situated in tribal belt which is also an insurgency prone area surrounded by Arunachal Pradesh. Hence, there is enough scope for opening some Diploma or certificate courses related these sectors. The college has also opportunities for interact, consultancy with the neighboring state.

The library should be properly digitalized. The college has to take urgent steps to check drop out students, to provide ICT enabled classroom, to organizing more remedial classes.

## 8. Plans of institution for next year

- Opening of Science stream in the next Session.
- Installation of ATM Counter in the college campus.
- Organizing Seminar on Tourism agricultural, Sericulture and Horticulture.

Dr. Karunakar Panda



Signature of the Co-ordinator, IQAC  
Sadiya College  
Chapakhowa

Dr. Haragobinda Borkakoty



Signature of the Chairperson, IQAC  
Principal  
Sadiya College  
Chapakhowa

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